

LICENSING AND SAFETY COMMITTEE
3 JULY 2008

SPECIAL TREATMENT REGISTRATIONS
(Director of Environment, Culture and Communities)

1 PURPOSE OF DECISION

- 1.1 Special Treatment Registrations are required by those persons and premises carrying out certain procedures including tattooing, electrolysis, acupuncture, cosmetic skin piercing and semi-permanent skin colouring.
- 1.2 The Council has adopted byelaws which are in place to ensure an adequate standard of hygiene and cleanliness at all special treatment premises. When an application is received for a premises registration, an officer will check the premises for compliance with the byelaws prior to a registration being issued.
- 1.3 When an application for a personal registration is submitted, the applicant must include details of their qualifications and competence to carry out special treatments. If a person is deemed as qualified and/or competent, they are issued with a registration.
- 1.4 A review has recently taken place of the current procedure with regards to personal registration qualifications and competence. The competency guidelines have been updated and amended and the revised version is attached at Annex A.
- 1.5 It is recommended in the interests of public health and safety that all applicants for personal registrations will be assessed by officers as to their competency having regard to the guidelines set out in Annex A. If a person is unable to meet these criteria, the registration would be refused.

2 RECOMMENDATION

- 2.1 **That the Committee approves the competency guidelines for special treatment registrations attached at Annex A.**

3 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 3.1 There are no implications identified.

Borough Treasurer

- 3.2 There is no significant financial impact incurred as a result of this procedure.

Impact Assessment

- 3.3 There are no implications identified.

4 SUPPORTING INFORMATION

- 4.1 Registrations are issued under part VIII of the Local Government (Miscellaneous Provisions) Act 1982 (“the Act”). Under sections 14 and 15 of the Act, applications for special treatment registrations shall be accompanied by such particulars as the local authority may reasonably require. Once issued, registrations last indefinitely.
- 4.2 There are currently 11 premises registrations and 33 personal registrations in force within the Borough.
- 4.3 Special treatment premises are checked on an annual basis to ensure compliance with the byelaws and other provisions under the Act.

Background Papers

Bracknell Forest Borough Council Byelaws for Special Treatments
Special Treatment Competency Guidelines

Contact for further information

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Doc. Ref

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SPECIAL TREATMENT COMPETENCY GUIDELINES

General Guidance

Special Treatments Practitioners are directed to the advice offered by the Chartered Institute of Environmental Health in their 'Best Practice Guidance on Body Art, Cosmetic Therapies and other Special Treatments'.

All special treatments must be carried out or supervised by a competent person. Suitable qualifications and membership of appropriate professional bodies may be used to show that competence is likely, but the operator must be aware that they have an overriding duty to check that the treatments are applied with competence in the establishment. Among other matters, competence means familiarity with:

- The hazards of the treatment and associated equipment
- The method of application of the treatment
- Checks that associated equipment operates correctly
- A knowledge of what maintenance is required
- Cases where, and reasons why, persons should be excluded from the treatment
- Situations requiring urgent action and what action should be taken.

Ear Piercing

All persons carrying out ear-piercing must have been trained in the use of the relevant ear-piercing system and must demonstrate competency to the satisfaction of the local authority and/or system manufacturer.

Training should cover:

- Hygiene procedures
- Cleaning routines
- Provision of after-care advice to clients
- Incident reporting
- Failed piercing – what to do
- Basic first aid – particularly bleeding and fainting

Ear piercing **must** not be undertaken by anyone under the age of 18.

Electrolysis

Practitioners should be appropriately supervised during their first year of practice. The business operator must nominate a responsible person who is over the age of 18. It is recommended that practitioners should complete a course recognised by a professional association, such as the British Association of Electrolysis.

Recognised Association

British Institute & Association of Electrolysis Ltd
Telephone: 0870 1280477
e-mail: sec@electrolysis.co.uk

Body Art (including tattooing, semi-permanent skin colouring and cosmetic body piercing)

All practitioners carrying out body art procedures **must have** attended a suitable course on infection control as approved by the local authority. This training shall include procedures dealing with body fluid spillage (blood, vomit, urine etc), needle stick injury and safe working methods. It is recommended that practitioners attend a refresher course every 5 years.

All practitioners must be carefully and constantly supervised during their first year of practice by someone who has routinely carried out body art procedures over the past five years. *NB It is considered that it may take up to two years of full time practice to achieve the minimum level of competence.* Full details of the details of periods of supervision must be available and produced when requested by an authorised officer of the Council.

Body art procedures **must** not be undertaken by anyone under the age of 18.

The following document may be of use for practitioners carrying out skin piercing and tattooing: Health & Safety Executive Local Authority Enforcement Committee (HELA) - Enforcement of Skin Piercing Activities LAC 76/2 (April 2005)

<http://www.hse.gov.uk/lau/lacs/76-2.htm>

The following document may be of use for practitioners carrying out micro-pigmentation: HELA - Micro-pigmentation LAC 14/1 (August 2006)

<http://www.hse.gov.uk/lau/lacs/14-1.htm>

Acupuncture

All persons practising acupuncture must be registered with a professional association such as the British Acupuncture Council.

Practitioners should be able to demonstrate continuing professional development. Full details of the courses attended must be kept on the premises at all times and be available for inspection by an authorised officer of the Council. It is recommended that any courses attended should be accredited by a professional body such as the British Acupuncture Accreditation Board.

Acupuncture **must not** be undertaken by anyone under the age of eighteen.

Recognised Association

British Acupuncture Council (BA_cC), 63 Jeddo Road, London W12 9HQ

Tel: 020-8735 0400

Fax: 020-8735 0404

E-mail: info@acupuncture.org.uk

Please contact the BA_cC for details as to course suitability and accredited colleges.